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Author Guidelines



Notes for Authors

General information

Only original articles, which may be used in other contexts in the year of publication and the following year only with the approval of the publisher, are published in "heat processing".

"heat processing" is an English-language technical journal. Articles must, therefore, be written and submitted to the publisher in English. Please avoid the personal form (I, we, us, etc.) in the text when drafting your article. The editorial team reserves the right after examination of the manuscript to make minor changes to the text without consulting the author. The same does not apply to more expensive changes and abridgements.

The galley proofs of the text will be sent to the author prior to publication. Please avoid major and extensive changes at this stage.

Scope of articles

Articles should not exceed 6 to 7 DIN A 4 pages of a Worddocument (around 18,000 to 20,000 characters; without figures and tables). Please restrict illustrations to a maximum of 7 (incl. tables).

Separation of figures and tables from text

Please do not incorporate figures and tables into the text. Figures and tables must be submitted separately from the text.

No layout

Please do not use page layout formats (e.g. multiple columns, headers and footers, etc.)

Subdivision of text

Use sub-headings to make your text comprehensible and informative, i.e., the most important content of the following paragraph should be emphasized in headings.

Short title

The title should be as short as possible, preferably not more than 8 words. Company and product names should not be mentioned in titles.

Summary for hurried readers

We require a **short summary of around 10 lines** in order to communicate the central content of your article to hurried readers.

Figures and tables

Figures and tables must be mentioned in the text (Fig. X) but the text has to be written consecutively.

Figures and tables require captions, which are compiled at the end of the text.

Further notes concerning figures (requirements concerning the drafting and submission of figures in digital form, etc.) can be found in the notes for illustrations (see p. 4).

References

Please number all references in the text in their order of appearance and compile the references at the end of the text. Examples of references:

- Backert, W.-D.: Bonnet-less shut-off valves in water engineering, Industriearmaturen 4 (1996), No. 1, p. 18-20
- [2] Körting, J.: History of the German gas industry. Essen: Vulkan-Verlag, 1963
- [3] DIN EN 476, "General requirements on components for drains and sewers for gravity drainage systems" (1997-08)
- [4] www.heat-processing.com; 14.07.2010

Authors' details

Please state your title (Miss, Mrs., Ms., Mr., Dr., etc.), first name, surname, company name and domicile, telephone number, fax number and e-mail address. We also require a passport photo (digital data format, high resolution) of each author.

Submission of documents

The text (including title, summary, list of figure and table captions) must be submitted in digital form (in DOC. or RTF. format if possible) on a data bearer or by e-mail.

Figures and tables must also be submitted in digital form.

Offprints

Offprints can be produced at extra cost. Our production department can inform you concerning the costs of special offprints. Retrospective orders are possible at any time.

Placement of advertising

Placement of advertisements for your company in your technical article or elsewhere is, of course, possible. Please contact our media team for more information.

Notes for Authors

At a glance



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Notes for Authors

The quality of the illustrations decides the appearance of the article

The appearance of your article depends essentially on the quality of the illustrations which you supply.

Illustrations (half-tone ["continuous-tone"] illustrations and line illustrations) supplied in digital form may produce better printed results and simplify production but only provided you adhere to a few basic rules.

Photos and other half-tone ["continuous-tone"] illustrations

If you do supply photos or half-tone ["continuoustone"] illustrations in the form of a file (resolution: 300 dpi), you should select TIFF (Windows or Maccompatible, compressed!), PDF, EPS or Jpg as the file format (BMP files may also be acceptable, however).

Graphics and line illustrations

Graphics should be created without additional margins.

EPS, ai or PDF should be selected as the file format (don't forget graphics identification data!). Graphics from the Corel program group can generally also be used without difficulty. Graphics drafted in PowerPoint are more problematical, however.

Please use a resolution of 600 dpi if graphics are stored in the form of TIFF, Jpg or BMP files.

For an excellent printed reproduction it would be optimal if you would save graphics with a resolution of 800 dpi and photos with a resolution of 360 dpi. These resolutions only are sufficient if you do not enlarge the illustrations. The resolution of graphics should not be higher than 1200 dpi, the resolution of photos not higher than 450 dpi. The resolution should not be lower than 600 dpi (graphics) or rather 250 dpi (photos).

Tables and charts

Please supply tables and charts from the Excel program in the form of Excel files.

Resolution: at least 300 dpi

EPS-Format, ai-Format or PDF 600 dpi resolution necessary

if TIFF or Jpg format

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